



PROCEDURE FOR DEALING WITH A PUPIL WHO IS ILL

(Senior and Junior Schools)

(This document is available on the school website or on request)

Reviewed January 2018

When a pupil is feeling unwell, at school, they should always be accompanied to the health centre by a member of staff or another pupil.

If it would seem unwise to move the pupil because they feel faint or dizzy the school nurse on duty should be contacted to assess them before taking them to the health centre.

The school nurse on duty will assess the pupil's condition and will:

1. treat their complaint as appropriate and they will return to school
or
2. admit them to the sickbay for observation and rest and if appropriate treat their complaint until they are well enough to return to school.
and,
3. contact their parents or guardian so that either they can be taken home or be taken for further medical advice or, if the pupil is well enough to return to class, for information only.

Parents of pupils who are suffering from Diarrhoea and Vomiting will be notified of the 48 hour exclusion period as advised by the Health Protection Agency.

The School Nurse will inform the Health Protection Agency of any notifiable illnesses/conditions or possible epidemics.

If the pupil is in sickbay or is sent home the school secretary is informed so that she can notify all relevant teaching staff and enter their name in the signing out book.

Specific procedures apply for pupils with asthma, diabetes, acute allergic reaction and seizures, which are detailed in the "medical information for staff" notebook.