



# **SPECIAL EDUCATIONAL NEEDS POLICY**

## **(Junior School)**

(This document is available on the school website or on request)

*Reviewed June 2017*

1. The Junior School Special Needs Co-ordinator (JS SENCO) co-ordinates work in this area in liaison with the class teachers in the Junior School, and the Head of Learning Enhancement (HLE) in the Senior School where appropriate.
2. The names of those pupils who enter the school with a report from a suitably qualified professional outlining special educational need will be placed on a list maintained by the JS SENCO and distributed to members of the teaching staff upon entry.
3. By careful monitoring of the results of tests, reading and spelling age tests, writing tests, numeracy tests and entrance assessment tests class teachers will identify other boys who may have special educational needs. The class teachers will write to the parents of such boys suggesting that further testing takes place. Given the agreement of the parents the JS SENCO will guide such boys through a computer-based or written testing process specially designed for the purpose by NFER and if the results merit it, the boys' names will be added to the list.
4. Boys on the list will be offered help in one or more of the following forms:
  - Sessions organised by the JS SENCO in liaison with the Class teachers and Teaching Assistant.
  - In-class support for certain lessons given by trained Teaching Assistants

In addition, class teachers in liaison with the JS SENCO will formulate Individual Learning Plans (ILP) for each pupil.

5. 25% extra time will be allowed for boys with known special educational needs in the entrance assessments and in all external examinations. In internal assessments special consideration may also be given where appropriate.
6. It is incumbent on all teaching staff to avoid disadvantaging boys with special educational needs in their lessons. They should know which boys are involved and should be aware of the advice given by the JS SENCO and class teachers. For this purpose from time to time the JS SENCO will address whole staff meetings and when necessary speak with individual teachers about this offering advice where appropriate.
7. A register of boys with special educational needs will be kept by the Headmaster of the Junior School, and by class teachers for the relevant pupils.
8. A register of gifted and talented pupils will be kept by the JS SENCO and by the Headmaster of the Junior School. Class teachers will have lists appropriate for their class. Pupils are identified early in the year, and are given the opportunity to join clubs and activities that provide challenge and are appropriate to their abilities, such as Maths club, and FPS (Future Problem-solving). Regular opportunities for challenging talented pupils are encouraged.