

## **SIXTH FORM DRIVING POLICY (Senior School)**

(This document is available on the school website or on request)

*Reviewed October 2017*

- Driving to or from School is a Sixth Form privilege. Permission will not normally be withheld but can be withdrawn at any time if the School is not satisfied with the conduct or safety of drivers and passengers.
- Students wishing to use a vehicle during the school day must have a full driving licence and their vehicle must have insurance, road tax and an MOT certificate where applicable. It is the responsibility of the driver's parents to confirm that this is the case by completing the Sixth Form Driving Permission Form in full.
- In the case of driving offences resulting in penalty points or disqualification, the driver's parents must inform the School in writing. The School will review the situation and reserves the right to withdraw or limit permission to drive to or from School.
- While driving to or from School or otherwise identifiable as a QEH student, drivers and passengers are expected to behave courteously, obey the Highway Code, and ensure that the good reputation of the School is maintained.
- Vehicles driven by Sixth Form students may not be brought on to the School site under any circumstances. Vehicles may be driven to and parked at Failand provided that they are parked appropriately and any instructions from School staff are followed.
- No vehicle may be used during the School day other than to commute to or from School and to travel to Failand for lessons and fixtures. Exceptions to this rule may only be granted by the Head of Sixth Form – this will generally only be in cases of special circumstances such as medical appointments.
- The use of students' vehicles on School trips or day visits will be at the discretion of the staff member leading the trip, who will need to include any such arrangements in a risk assessment well ahead of the date of the trip.
- Before passengers may be carried, the parents of the driver and all passengers must have completed a Sixth Form Driving Permission Form, which will be held by the School.
- Permission for students below the Sixth Form, other than siblings, to be carried as passengers must be requested separately and will only be granted in exceptional circumstances.
- Failure to abide by any of these rules will constitute a major disciplinary offence which will be dealt with under School policy.
- The above rules notwithstanding, the School regards the use of vehicles and the transport of passengers as a private arrangement, and accepts no responsibility for the supervision of Sixth Form students while driving.

## Sixth Form Driving Permission Form

Please complete as appropriate, sign and return to the School Office.

I give my son/daughter permission to drive to and from school, Failand and fixtures, and on other exceptional circumstances by arrangement, once they have passed their driving test, hold a full UK driving licence, valid insurance and MOT certificate.	
I give my son/daughter permission to carry passengers to and from school and to Failand, provided that the passengers' parents have also given their permission.	
I give my son/daughter permission to be carried as a passenger to and from school and to Failand, provided that the driver's parents have also given their permission.	

Parental consent as above will generally be considered to apply in all circumstances and to all Sixth Form students. If you wish your permission to be restricted to specific students or times of day, or otherwise, please detail this separately and include it with your form. The School will make all reasonable efforts to ensure that your preferences are accommodated.

Name of student: .....

Signature of parent: .....

Date: .....

By signing, you confirm that you have read the School's Sixth Form Driving Policy and agree to abide by it. If returning this form electronically, printed names will be taken as a signature.

Please print and return to the Headmaster's Secretary via tutors or on [headmaster@gehbristol.co.uk](mailto:headmaster@gehbristol.co.uk)