



ASSISTANT SCHOOL SECRETARY

QE is one of the leading independent schools in the South West.

We seek a suitably qualified and experienced person to join our busy school office.

For further details please contact:

The Headmaster's Secretary

Email: headmaster@gehbristol.co.uk or Tel: 0117 9303044

Website www.gehbristol.co.uk

Closing date: Wednesday 13 December (mid-day)

QE School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Criminal Records Bureau.

Registered charity no 1104871